TRUSTEES INFORMATION PACK



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WELCOME FROM THE HEAD OF COMMUNITY

On behalf of the staff and the Board of Trustees, thank you for your interest in joining the board of Derby County Community Trust.

Over the past year our work has contributed to increasing social mobility locally through addressing health inequalities, educational attainment, employment opportunities and building community pride. We continue to use the power of Derby County Football Club to improve lives and communities and over the past 12 months have seen new programmes brought to life, long standing projects maintained and most importantly, over 30,000 participants engaged within our programmes. Our staff have remained caring in their approach and committed to creating meaningful experiences for all who we work with.

As the cost of living continues to impact our communities, we have provided important services to support families and individuals. Harrison's Hub has become a focal part of our delivery, with the stadium based hub offering weekly sessions and meals, working collaboratively with local partners to sustain activities.

Financial stability has been a key priority for the Trust and whilst the pandemic and funding landscape presented a number of challenges, the Trust has come through it intact and has actually grown its unrestricted reserves during the period. The Board are committed to ensuring healthy cash reserves to not only safeguard the organisation in the long term but to also give them the ability to commission services where on a local level they are most needed.

The Board is extremely proud of all that Derby County Community Trust has achieved since its inception and the strong reputation it has achieved amongst professionals, external stakeholders and the public. We are looking for a new Trustee to join our Board in the role of Chair.

Our Trustees play a pivotal role in setting the strategic direction of our organisation, as well as holding management to account to ensure we are delivering our best for the community we serve every day and the Chair of Trustees role is an essential part of this work.

Derby County Community Trust recognises the value of diversity in all its forms at all levels of the organisation, including at Board level. We celebrate its role in the creation of an inclusive workplace culture and thrive on the range of experience and insight diversity brings to our organisation. We want to increase the diversity of our leadership and particularly welcome applications that help us address this.

Simon Carnall

Head of Community, Derby County Community Trust



BACKGROUND TO DERBY COUNTY COMMUNITY TRUST

The team at Derby County Community Trust has a clear mission. We will harness and use the power of Derby County Football Club to improve the lives and communities of local people through sport, physical activity, health and education. We help more than 30,000 people a year and our work is respected and recognised at a national level. We have twice been named English Football League Community Club of the Year.

Derby County has played a major role in Derbyshire life since 1884. The club helps unite our community. It excites and it inspires. As a charity, Derby County Community Trust has built on that relationship since 2008 - encouraging participation and achievement in sport, improving health and wellbeing, providing and enhancing education and promoting equality and diversity.

We care about our community. We collaborate with local and national partners to help people fulfil their potential. We have an outstanding team of more than 70 full-time staff, supported by hundreds of volunteers, who are out there in our community every day, making a difference.

We are proud of what we do. We are proud of our people. And we are proud of the thousands of participants who are improving their lives as a result of their association with us.



SUPPORTING GOOD HEALTH AND WELLBEING

As a pillar of our mission to improve lives and communities, supporting good health and wellbeing remains of paramount importance to our delivery.

In 2023 we began a project at the very start of our participants' age range – with youngsters from aged two joining our Rammie's Little Dribblers sessions, meaning there is around 100 years spanning our youngest footballers, right up to our work within care homes. The commitment to support good health and wellbeing spans this huge timeframe.

Our work within the younger age groups continues throughout childhood for many participants. We provide extra-curricular activity to thousands of primary-aged children, ensuring that they have the opportunity to partake in activity without the necessary commitment and confidence of joining a recognised 'team'.

Our long-standing Talent Identification Programme (TIPs) continues to go from strength to strength across three Derbyshire venues, forging stronger links with the Derby County Academy this year to ensure local talent is nurtured.

Support for children spans across into our Health team too. Our Live IT programme takes a holistic approach to physical and social activity, supporting 5-17 year olds whose BMI is on the 85th centile or above to improve their lifestyles in a balanced, proactive manner. This year, we introduced a strand of oral health messaging into the project, which aims to bring more awareness to the impact of diet and the importance of oral hygiene from a young age.

Sessions have a clear focus on mental and social wellbeing too, with our Winning Minds team supporting the emotional needs of participants aged 11-17 - providing important support around key milestones, including the transition to secondary school, and offering targeted community hubs.

Our Health team continue to deliver outstanding projects in order to support good health and wellbeing. Moving through the age range of our delivery, we continue to provide activity for those struggling with various health inequalities.

Team Talk remains our flagship male mental health programme, and has recently diversified further to operate the Dad's Space strand of delivery which has broadened our reach through creating a podcast for this demographic – hosted by ex-Rams captain Shaun Barker.

Our Primary Care Network commissioned work also expanded across 2023, with new focused Pain Management and Cardiac Rehab projects, which has supported over 100 participants following a cardiac event to exercise safely.

Supporting participants through and after significant medical treatment is not new to us, with our cancer rehabilitation project entering its seventh year of delivery, and our Active Recovery staff have proudly supported over 200 people moving through their recovery journey in the last year.



DEVELOPING MORE ACTIVE COMMUNITIES

As a key part of our mission statement, improving the communities in which our participants live is vital to what we do as a charity. By developing a more active culture, we create sustainability and longevity within our work.

Schools are a huge part of our communities, and our projects across the board work tirelessly to engage pupils, teachers and families within activities to boost physical activity and social wellbeing.

We deliver a vast range of events for pupils across primary and secondary age groups throughout the academic year. We now operate events across four categories: 'Achieve', 'Inspire', 'PLUS' and 'Connect', to ensure that we are providing a positive experience of competition for all pupils.

Achieve events aim to provide a traditional, competitive atmosphere. Inspire events are about including all pupils, regardless of ability. PLUS events adapt activities to ensure pupils with additional needs can access a range of sport and activity and Connect events support young people who struggle to interact with other students to build confidence, self-esteem and forge new relationships. Across the events calendar, we worked with an incredible 12,000+ pupils this year, to develop a more active school community across the city.

Our Active Schools project has also supported almost 5,000 primary-aged children to appreciate the importance of physical activity. This year, our work within the Early Years setting has expanded, with a focus on beginning healthy lifestyle education from a young age.

We also undertake significant work with school staff to ensure that physical activity can be built into the school day. Across our projects, we supported over 500 teachers to gain formal sports qualifications, increase their knowledge of teaching PE and share good practice with peers at several networking events.

Within the wider community we ensure we provide activity for all through our Disability offer. This year, we've worked with 172 participants through our impairment specific and pan-disability sessions, to make sure that football is a sport for all.

In our adult groups, we have also supported the development of several active communities. Our Wellbeing for All project continues to work with different ethnic minority groups to increase awareness of cancer signs and symptoms and highlight the importance of leading a healthy lifestyle.

Two specific communities were outlined by our staff towards the end of 2022 as needing additional support due to lack of existing provision. The focuses were on people living with Long Covid, and women of menopausal and perimenopausal age. Funding to develop projects was granted through our internal Innovation funding, and the projects have gone on to support almost 1,000 participants in 2023.



OPTIMISING LIFE CHANCES

Though we will always aim to improve the lives and communities of all, we are acutely aware that participants who live within lower socio-economic areas or fall within other areas of disadvantage often face further barriers than their more affluent peers.

A range of our programmes aim to directly address these inequalities, and ensure that we provide a level playing field.

Within the Education sector, we are able to leverage the unique appeal of football to encourage reluctant learners to realise their potential. This is a key focus of our Premier League Primary Stars project which delivers targeted curriculum activity to support groups of children who are identified by their teachers.

By using football as a tool for learning, we deliver a range of projects around the key subjects of Literacy, Maths, and PSHE to encourage pupils to engage. The addition of a STEM strand to the project in 2023 with our 'Rambots' programme has introduced pupils to computing and coding.

Our Education department use a similar model of engagement to attract learners at post-16 and degree level. We are now supporting 300 learners to optimise their life chances, through offering a comprehensive catalogue of academic options. We shape our delivery to include emphasis on training and playing competitive football, and the partnership of sport with learning continues to prove successful, as we welcomed our largest cohort of students to date in September 2023.

Our Inclusion team continue to deliver various projects which optimise life chances. Our Premier League Inspires project has grown this year, empowering participants to develop personal, social, employability and life skills. We have provided mentoring support to almost 200 pupils identified as being at risk of exclusion or studying within pupil referral units.

A long-standing cornerstone, our Premier League Kicks programme continues to remove barriers of cost and travel to participation, staging free activity sessions on a daily basis in areas of deprivation across Derby. We've engaged almost 1,000 8-19-year-olds this year, who otherwise may not have had the chance to take part in activity.

We truly believe in supporting participants through difficult life events in order to positively impact their future. Our Twinning Project works with HM Prison Sudbury to offer prisoners the chance to obtain a qualification which will help improve their life chances and gain employment on release.

Another project that exemplifies this approach is our longest-running Health programme. Active Choices works with participants who are in recovery from alcohol and substance misuse, and the service continues to be an invaluable resource to clients in the city and county with over 200 people utilising the project to support their abstinence this year.



BUILDING COMMUNITY PRIDE

The ultimate aim of our work is to create communities that people are proud of and engaged in, through directly participating in activity that we provide and through the legacy of our projects.

Part of achieving this objective comes from us identifying areas of need within our communities, and developing provision which plugs gaps in services.

Holiday Activity and Food sessions are available to children who are in receipt of benefits-based free school meals, and run in the longer holidays: Easter, Summer and Christmas. While the funding is gratefully received, we felt a distinct gap in the shorter half term breaks, so created the Rams Family Support project in late 2022, which provides the same level of support throughout all holidays.

Another hugely important community asset which depends on fundraising is our Sensory Room. Based within Pride Park Stadium, it aims to support children and young people with additional sensory needs to experience a matchday. This year we were thrilled to open a second Sensory Room, thanks to continued support from the Shaun Barker Foundation and local firm Chasetown Civil Engineering.

The opening of Harrison's Hub in late 2022 has massively strengthened our presence at Pride Park. Having a base within the stadium has allowed us to grow our projects and build a real sense of community pride. It has become the home of many regular activities: Team Talk, Menopause Matters, Extra Time Hub, Knit and Natter, Dad's Space and many more.

It has also allowed us to develop two new vital initiatives: Communi-Tea and Community Meals.

Communi-Tea opens its doors in an afternoon with soup, rolls, hot drinks and conversation readily available. Community Meals take place each Thursday, and across 2023, we are proud to have dished up over 1,500 dinners, working hand-in-hand with other charities and organisations to ensure we're reaching those in need throughout the ongoing cost of living crisis.

Our flagship Derby 10K returned in March, with 3,313 runners taking part in our biggest fundraiser – generating vital income for our charity whilst providing a platform for individuals to increase their own health and wellbeing.

Overseas, our Rams in Kenya reached a record milestone. The tenth trip took place in May 2023, with 80 volunteers making the journey to the slums of Nakuru to work in five partner schools. The project not only contributes to the communities of Nakuru, but positively impacts delivery at home too, with a proportion of all funds raised used locally.

We are justly proud of all the communities we work with and serve, and we continue to diversify those groups to help as many people as possible.





SIMON CARNALL

PAUL NEWMAN

AMY GREVESON

CARLY BURNS

Assistant Managemen Accountant

SARAH AUSTIN

KULLY GREWAL-POLLARD Safeguarding and Compliance Manage

LISA ANDERSON

PETE COLLINS Business Developmer Manager MEGAN PATRICK

EMMA PILGRIM Events and Projects Manager

MATT DEACON

MORGAN STANLEY

Physical Activity and Health Officer

AMELIA JONES

JOSH WING Marketing and mmunications Office

GURJIT BASI

HEALTH

ARWEN GREEN

BEN ASQUITH

Physical Activity and Health Officer

ADAM ROWLEY

CHRISTIAN PARKINSON JESS NEEDHAM Physical Activity and Health Officer

Physical Activity and Health Officer

SARA ADCOCK **CHARLIE POOLE** Physical Activity and Health Officer Physical Activity and Health Officer

JENNIFER BRIGHT Physical Activity and Health Officer

LAUREN FINLAY

CHELSEA MOORE Health Officer

LUKE WILKINSON

JON FAIRBROTHER

DENISE AUSTIN

LUCAS CARTER Physical Activity and Health Support Officer Cancer Specialist Lead

HANNAH STANIER

LEE FEARNLEY Physical Activity and Health Officer

KEITH FINDLAY

Physical Activity and Health Officer

SHARON DALE

DENISE CROUCH

ADAM WOOLLEY

Macmillan Quality Vellbeing Project Office

CLAIRE CLARK

EDUCATION & EMPLOYABILITY

KIERON WICKS

BEV CRIGHTON

GEMMA BARROWCLIFF

MICHAEL NOON

RYAN BALDWIN

GARETH HOLMES

LEE CRANSTONE

SHANNON PURDY

KIM BIRD

SOPHIE TUDOR

IAN DUCKMANTON

JAMES CULF

LUCY BRISTOW

SCHOOLS & COACHING

RICHARD MANSFIELD

JACK SOUTHWART

ED GARNETT

ELLIOTT DAWSON

AUSTIN TYSALL

SAM HOWARD

CALLUM TAYLOR

FRED INASI

JAMES HAGUE

ELLIE MARSHALL

NAZIA PARVEEN

ALEX GREENHALGH

DANI GOMEZ

DANNY SADLER

JACK REPTON

DYLAN PARFINOWSKI

LIAM SUDBURY

PADDY RESTON

MUSONDA MULENGA

TOMMY BOOTH

INCLUSION

GAVIN LEWIS

SHANNON PARKES

DAVID GOULDING

THOMAS HODGES

GABRIELLA TABBENOR

JACOB STRAW

AN EXTENDED THANK YOU TO ALL OF OUR CASUAL STAFF, COACHES AND VOLUNTEERS **WITHOUT WHOM WE COULDN'T HAVE DELIVERED** ALL OF OUR DIVERSE AND WIDE-REACHING PROJECTS AND PROGRAMMES.

OUR MISSION

DERRY COUNTY FOOTRALL CLUB

TO IMPROVE LIVES AND COMMUNITIES

THROUGH SPORT, PHYSICAL ACTIVITY, HEALTH AND EDUCATION.

OUR VALUES

SUPPORTING GOOD HEALTH AND MELLBEING DEVELOPING MORE ACTIVE COMMUNITIES OPTIMISING LIFE CHANGES
BUILDING COMMUNITY PRIDE

OUR OBJECTIVES

CARING & APPROACH
CREATING MEANING FUL
EXPERIENCES
TAXING PRIDE & WORK

COLLABORATIVE PARTNERSHIPS

EFFECTIVELY POTENTIAL
FULFILLING COMMUNITY

GOVERNANCE

TRUSTEE OFFICERS

Derby County Community Trust has a Chair, Vice Chair, Treasurer and Secretary as its officers.

TRUSTEE BOARD

Derby County Community Trust can have a minimum of three and maximum of twelve trustees. Currently there are eight trustees. The Board is responsible for the governance of Derby County Community Trust and all its activities.

SUB-COMMITTEES

Currently Derby County Community Trust has three sub-committees which it uses to advise on certain aspects of its operations. We expect all trustees to play an active role in the sub committees as well as the wider board.

- Finance and Governance Sub-Committee
- People and Performance Sub-Committee
- Fundraising, Marketing and Communications Sub-Committee

BOARD OF TRUSTEES

TRUSTEES AS OF MARCH 2024:

NICK BRITTEN. INTERIM CHAIR OF TRUSTEES

Nick is a business owner and media and communications specialist and analyst, advising business leaders on all aspects of corporate communications, crisis communications and media strategy. His media and presentation training portfolio includes high-profile UK and global businesses.

Away from work, he has an MBA in senior leadership, has been chair of Derby County Football Club Women and has a long involvement in grassroots football as club chairman, coach and FA qualified referee.

BALLY ATWAL, INTERIM VICE CHAIR OF TRUSTEES AND BOARD EDI LEAD

Bally is a Solicitor and Partner at Smith Partnership Solicitors, providing him with a wealth of legal, financial and management experience. Having joined the Derby based legal practice in 1996, Bally specialises in dispute resolution, helping businesses and private individuals resolve their differences.

As the Training Principal, Bally also helps to support and develop the firm's next generation of lawyers.

Being Derby born and bred, Bally has a close affinity to the city and its people. Away from work, Bally is a keen runner, taking part in several marathons, half marathons and the fantastic DCCT Derby 10k (slightly biased!).

PHIL ELLIS, CHAIR OF FINANCE AND GOVERNANCE SUB-COMMITTEE

Phil joined Bowmer and Kirkland in 1984 as a Trainee QS and progressed through the company in various roles before coming responsible for many of their retail schemes and key clients within the sector. During the last few years he has moved into a group role heading the Business Development Department.

PAUL ROBERTS, CHAIR OF PEOPLE AND PERFORMANCE SUB-COMMITTEE

Paul is the Head of the Department for Education's (DfE) East Midlands Vulnerable Children's Unit, overseeing the department's improvement and intervention work in Children's Social Care (CSC) and SEND. The unit aims to bring about lasting improvements to local services for very vulnerable children.

Previously, Paul was the Head of Delivery for the Derby and Doncaster Opportunity Areas. The Opportunity Areas programme was a place-based programme at the heart of the Government's ambition to drive up social mobility. Through evidence-based delivery and innovation, the programme aimed to improve outcomes for children and young people in the twelve Opportunity Areas – from early years through to employment - and identifying and disseminating what works in these areas with other areas.

Paul is passionate about education, firmly believing that everyone should strive to continue learning and developing throughout their lives and has worked in the Department for Education since 2001. As a Trust we have worked with Paul over the past three years in his DfE OA role and he was an integral part of the development of the "This is Derby programme" and has become a great advocate for the Trust locally, regionally and nationally.

BOARD OF TRUSTEES

RACHEL MORRIS, CHAIR OF FUNDRAISING COMMUNICATIONS AND MARKETING SUB-COMMITTEE AND BOARD SAFEGUARDING LEAD

Rachel is CEO at 'SV2 – Supporting Victims of Sexual Violence Ltd', and founder of the fundraising group 'Friends of Derby 500 Club'. She has held senior strategic roles across the city including at Derby Cathedral, the Diocese of Derby, YMCA Derbyshire, DHA, The Derby Law Centre and Relate. She has undertaken voluntary roles and chaired multi-agency forums in an attempt to improve the lives of those disadvantaged, vulnerable and marginalised in society. Rachel has either been the safeguarding lead or had overall responsibility for safeguarding during all her employment over the last 25 years.

Rachel grew up in Derby and has lived all over the country but Derby is where her heart is. She is a mum and grandmother and loves spending time with her family. She has worked for the DCFC Academy with scholars and younger professional players, and is an ardent DCFC season ticket holder.

She is passionate about Derby and Derbyshire, its people, and the use of meaningful, diversionary and sporting activities to promote health and wellbeing. She has delivered many projects across the city and is delighted to be on the board at DCCT helping to make a real difference to people's lives.

CAROL HART

As a lifelong Derby County supporter Carol is delighted to be a board member of DCCT. Carol is currently Cabinet Member for Health and Communities at Derbyshire County Council. Carol is also a Board member of the Active Partners' Trust and also chair the Active Derbyshire Partners' group, as well as chairing the Derbyshire Health & Wellbeing Board.

STEPHEN PEARCE

Stephen Pearce, who has been part of Derby County's executive team since joining the club in 2013, was appointed as Chief Executive Officer in August 2018.

Pearce is a Chartered Accountant and a Fellow of the ICAEW, having trained with big four accountancy firm KPMG. He also has a Bachelor of Science with Honours degree from the University of Manchester Institute of Science and Technology (UMIST).

Pearce has 18 years of experience within the football industry starting life as an auditor with clients including Manchester City FC and Chelsea FC. Prior to joining Derby, Pearce held the position of Head of Statutory Reporting at Premier League side Chelsea for seven years between October 2006 and September 2013.

TRUSTEE BOARD MEMBERS

DESCRIPTION OF THE ROLE AND PERSON SPECIFICATION

BACKGROUND

- Salary: Unpaid. Expenses incurred while travelling to meetings can be reimbursed
- Hours: Four full board meetings a year. Additionally, trustees are invited to the AGM, annual trustee away day and membership/attendance at any relevant sub-committee
- Location: Derby County Community Trust, 14 Pride Point Drive, Pride Park, Derby, DE24 8BX

1. WHO ARE THE CHARITY'S TRUSTEES?

The Charities Act 1993 defines charity trustees as those responsible under the charity's governing document for controlling the administration and management of the charity. This is the case regardless of the terminology used to describe the role. For Derby County Community Trust, the charity trustees are the board of directors of the charity known as the trustee board. The trustee board comprises:

- Chair
- Treasurer
- Secretary
- Up to nine appointed trustees.

The trustee board appoints a vice chair from among the trustees.

2. THE ROLE OF THE BOARD OF TRUSTEES

At its simplest, the role of the trustee board is to offer governance, leadership and support of the charitable purposes of Derby County Community Trust. The trustee board must always act in the best interests of Derby County Community Trust, exercising the same standard of duty of care that a prudent person would apply if looking after the affairs of someone for whom they have responsibility. The trustee board must act as a group and not as individuals.

3. DUTIES OF A TRUSTEE BOARD MEMBER

The duties of a trustee board member are to:

- Ensure that Derby County Community Trust complies with its governing document (its Articles of Association), charity law, company law and any other relevant legislation or regulations
- Ensure that Derby County Community Trust pursues its objects as defined in its governing document
- Ensure Derby County Community Trust applies its resources exclusively in pursuance of its objects. For example It must not spend money on activities which are not included in the objects, however worthwhile they may be
- Contribute actively to the board of trustees by giving firm strategic direction to Derby County Community Trust, setting overall policy, defining goals, setting targets, and evaluating performance against agreed targets
- Safeguard the good name and values of Derby County Community Trust
- Ensure the financial stability of Derby County Community Trust.

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve leading discussions, identifying key issues, providing advice and guidance on new initiatives, and evaluating or offering advice on other areas in which the trustee has particular expertise.

TRUSTEE BOARD MEMBERS

4. MINIMUM TIME COMMITMENT

- Trustees are invited to attend an induction session with the Head of Community and team at Derby County Community Trust prior to their first board meeting.
- Trustees are expected to attend all board meetings. These are held four times a year. The meetings last approximately two hours and are held locally in Derby. Papers are distributed one week in advance of meetings.
- Trustees will be asked to join at least one of the board sub groups, each of which meets up to four times a year, for approximately two hours.
- Trustees are invited to the annual general meeting (AGM), which takes place prior to the May board meeting.
 Trustees may attend events to represent Derby County Community Trust.
- Trustees can claim out of pocket expenses incurred in travelling to meetings.

5. ROLE PURPOSE

- To provide leadership and direction to the Board of Trustees.
- To facilitate and enable the Board to fulfil their responsibilities for the overall governance and strategic direction of the charity.
- Set an example in the values and behaviour expected of Trustees.
- Primary responsibility and the leadership role for actively championing safeguarding good practice.
- To ensures that the charity pursues its objects as defined in its governing document, charity law, company law and all other relevant legislation and/ or regulations.
- · Set the Board's agenda with input from the CEO.
- Chair Board meetings and facilitate the Board of Trustees in stimulating excellent, well-rounded and carefully considered strategic decision-making.
- Manage the Boards effectiveness which includes the Boards conduct at meetings.
- Monitor the effective implementation of Board decisions.

- Promote a culture of openness and debate as well as constructive relations - between the Board and the Management Team - particularly with the CEO.
- To work in partnership with the CEO and Management Team, as well as supporting staff members, in helping them to achieve the aims of the charity.
- Manage any conflicts of interest.

TRUSTEE ROLES

We are looking to augment our already strong Board of Trustees, with the recruitment of a new Chair of Trustees

HOW TO APPLY AND RECRUITMENT TABLE

Send a CV and covering A4 letter indicating why you are interested in joining the board and what skills and experiences could make you suitable for the role of Chair of Trustees

simon.carnall@dcct.co.uk

Please use the email above to clarify any aspects of this application or the recruitment process.

Activity	Date
Closing date for applications	Friday 19th April
Shortlisting completed by	Friday 26th April
Open meeting by	Friday 10th May
Interview date by	Friday 24th May

The appointments will be made subject to satisfactory references and clear enhanced DBS

For further information about Derby County Community Trust please visit our website:

www.derbycountycommunitytrust.com



www.derbycountycommunitytrust.com



DerbyCountyCommunityTrust



@DCCTOfficial



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Der by County Community Trust



